

C. CLIENTS WHO ARE NOT REQUIRED TO PARTICIPATE - Non- ABAWDs ONLY

Effective March 1, 2000

WAC 388-444-0015 When are clients not required to register for work or participate in FS E&T (exempt clients)?

You as a client are not required to register for work or to participate in FS E&T if you meet any of the following conditions:

- (1) Age sixteen or seventeen and not the head-of-household and:
 - (a) Attending school such as high school or GED programs; or
 - (b) Enrolled at least half time (as defined by the institution) in a program under temporary assistance for needy families (TANF), a program under The Workforce Investment Act, formerly the Job Training Partnership Act (JTPA), a program under section 236 of the Trade Act of 1974, or other state or local employment and training programs.
- (2) Determined to be physically or mentally unable to work;
- (3) Responsible for the care of a dependent child under six years of age or of a person determined to be incapacitated;
- (4) Applying for or receiving unemployment compensation (UC);
- (5) Participating in an employment and training program under TANF;
- (6) Employed or self-employed person working thirty hours or more per week, or receiving weekly earnings equal to the federal minimum wage multiplied by thirty;
- (7) Students eighteen or older enrolled at least half time as defined by the institution in:
 - (a) Any accredited school;
 - (b) Training program; or
 - (c) An institution of higher education. Students enrolled in higher education

must follow the student criteria as defined in chapter 388-482 WAC, Student status.

- (d) Regularly participating in a drug addiction or alcoholic treatment and rehabilitation program.

Effective November 18, 2000

WAC 388-444-0020 When must clients register for work but are not required to participate in the Food Stamp Employment and Training Program, (FS E&T)?

You, as a client, must register for work, as provided in WAC 388-444-0005, even though you are exempt from participation in the FS E&T program if you are:

- (1) Participating in a refugee assistance program;
- (2) Living in an area where the FS E&T program is not provided (exempt area) See Food Stamp E&T Appendix 1 for exempt areas;
- (3) Living one hour or more travel distance from available FS E&T services;
- (4) Without a mailing address or message telephone;
- (5) Temporarily unable to work and it is expected to last longer than sixty days; or
- (6) A client who has dependent care needs that exceed the maximum amount payable by the department. The exemption continues until:
 - (a) A different work activity is available; or
 - (b) Circumstances change and monthly dependent care costs no longer exceed the reimbursement limit set by the department.

CLARIFYING INFORMATION

- 1. Personal or individual exemptions (such as child under six, etc.) are applied and coded with the exemptions in both non-exempt and exempt areas.

2. Clients who are participating in methadone treatment are considered to be regularly participating in drug treatment.

See [Appendix I](#) for participation requirements depending on where the client lives.

See [Appendix II](#) to determine which zip codes are in waived areas for the cities listed in Appendix I.

3. Clients participating in the following programs are not required to participate in the FS E&T requirements:
 - a. Washington Service Corps/AMERICORPS;
 - b. Corrections Clearinghouse (operates state-wide);
 - c. NAFTA Transitional Adjustment Assistance Programs; and
 - d. Seattle Jobs Initiative (SJI)
4. Clients with excess child care costs are exempt. Refer clients who need child care to Working Connections Child Care (WCCC).

WORKER RESPONSIBILITIES

Determining A Client's Status

1. Determine the client's exempt or non-exempt status for FS E&T. See WAC 388-444-0015 or WAC 388-444-0020
2. Register non-exempt clients for work at the initial application and at recertification as described in Section B. - Clients Who Must Participate - ACES Procedures - Work Registration.
3. Exempt clients may volunteer for E&T services. As a volunteer they may:
 - a. Receive supportive services (see Payments for Expenses D-1); and
 - b. Not be disqualified for not cooperating with the program.

Verifying A Personal Exemption

1. Accept a client's statement of employment status or job availability unless it is questionable.
2. To verify questionable information, have the client provide:
 - a. Evidence of the claimed exemption; or
 - b. The name and contact information of an acceptable collateral source who can be contacted for further verification.
3. If a client claims to be physically or mentally unable to work, if questionable verify the claim by:
 - a. Requesting evidence of permanent disability benefits issued by a public or private source; or
 - b. A statement from medical personnel given the responsibility to write the statement.
4. For self-employment of 30 hours or more per week, the client must provide a business journal indicating the specific hours worked on a daily basis.